



Department of Human Resources & Civil Service

Job Announcement Please Post Conspicuously

Adam J. Bello
County Executive

Andrea M. Guzzetta Zury
Director

TITLE: **DRUG AND ALCOHOL COUNSELOR**
 (Provisional* Appointment)

SALARY: \$44,838 - \$61,435 annually

LOCATION: Monroe County Sheriff's Office

JOB SUMMARY:

This position, located in the Monroe County Sheriff's Office's correctional system, is responsible for providing clinical treatment to inmates who abuse drugs and/or alcohol or are afflicted with addiction. Duties include overseeing a designated caseload of alcohol and/or drug abusers and initial intake, development of comprehensive treatment plans, and follow-up services. The employee reports directly to, and works under the general supervision of the Director of Inmate Drug and Alcohol Treatment Programs or other higher level staff member. Does related work as required.

MINIMUM QUALIFICATIONS:

Graduation from high school or possession of an equivalency diploma plus EITHER:

- (A) Graduation from a regionally accredited or New York State registered college or university with a Master's degree in Social Work, Human Services, Criminal Justice, Human Relations, Family Studies, Human Development, Social and Cultural Diversity, Nursing, Mental Health or a closely related field or in a psychology, sociology, counseling or education field, plus one (1) year paid full-time or its part-time equivalent experience providing direct client therapeutic counseling services involving individual and/or group therapy with clients with chemical dependency issues; OR,
- (B) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's degree or successful completion of one-hundred and twenty (120) semester credits in one of the fields mentioned in (A) above, plus two (2) years paid full-time or its part-time equivalent experience providing direct client therapeutic counseling services involving individual and/or group therapy with clients with chemical dependency issues; OR,
- (C) Graduation from a regionally accredited or New York State registered college or university with an Associate's degree or successful completion of sixty (60) semester credits in one of the fields mentioned in (A) above, plus four (4) years paid full-time or its part-time equivalent experience providing direct client therapeutic counseling services involving individual and/or group therapy with clients with chemical dependency issues; OR,
- (D) An equivalent combination of education and experience as defined by the limits of (A), (B) and (C) above.
- (E) An equivalent combination of training and experience as defined by the limits set forth in (A), and (B) above.

SPECIAL REQUIREMENTS:

Must be a New York State Office of Alcoholism and Substance Abuse Services (OASAS) Credentialed Alcohol or Substance Abuse Counselor (CASAC). **

If you are appointed, you will be required to have a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test, along with a background investigation. Failure to meet the standards may result in disqualification.

ADDITIONAL INFORMATION:

From July 2022 through October 2023 Monroe County will be providing full-time employees a quarterly \$500 retention payment.

RESIDENCY REQUIREMENT:

Applicant must be a resident of Monroe County at the time of appointment and for at least four (4) months at the time of examination.

APPLY ONLINE OR SEND CIVIL SERVICE APPLICATION TO:

MONROE COUNTY DEPARTMENT OF HUMAN RESOURCES
39 WEST MAIN STREET - ROOM 210
ROCHESTER, NEW YORK 14614

Posting Date: November 30, 2022

Posting Deadline: December 30, 2022

*The term provisional means that you will be required to take the next Civil Service examination for this title, and place among the top three (3) candidates on the examination list in order to be eligible for permanent appointment.

**Please submit a copy of the Certificate with your application.